

**DEKALB COUNTY COMMISSIONERS**  
**RESOLUTION NUMBER 2022-R-1**

**Resolution Authorizing County Purchases for Breakrooms**  
**in Department Offices**

WHEREAS, Indiana Code (“the Act”) governs every expenditure of public funds by a governmental body; and

WHEREAS, the DeKalb County Commissioners generally serve as the purchasing agency for DeKalb County, Indiana in the absence of a more specific and limited purchase by separate resolutions; and

WHEREAS, the Act authorizes the Commissioners as the Purchasing Agency for the County to establish certain rules and policies for certain small purchases in department breakrooms; and


WHEREAS, having a working refrigerator, coffee maker, and/or microwave is a reasonable appliance to have on hand in each County breakroom and the availability of a refrigerator, coffee maker, and/or microwave may be said to enhance the ability of County employees to perform their employment responsibility.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, THE DEKALB COUNTY COMMISSIONERS HEREBY AUTHORIZE a Department Head to name an employee of that Department to submit a purchase request to Maintenance for any of the following that are either not available in that Department’s breakroom or have broken and need to be replaced, namely: a refrigerator, coffee maker, and/or microwave, for a total of all items not to exceed \$1,000.00 annually and the Department head sees a reasonable need for the purchase of one or more of said items. The Department Head or the designated employee of that Department must complete a claim with an invoice and/or receipt and submit it to the County Auditor for processing and payment.

ALL OF WHICH IS RESOLVED by the Board of Commissioners of DeKalb County, Indiana on this 3<sup>rd</sup> day of January, 2022.


DEKALB COUNTY COMMISSIONERS:

  
William L. Hartman - President

  
Michael V. Watson - Vice President

  
Todd R. Sanderson - Vice President

Attested:

  
By Susan Sleeper, DeKalb County Auditor