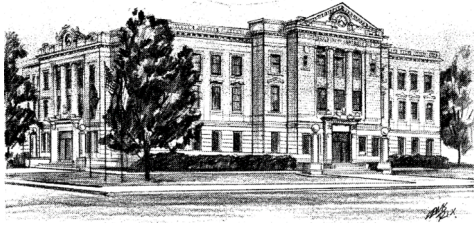


INSTRUCTIONS FOR OUTLET PERMIT REQUESTS

DEKALB COUNTY SURVEYOR'S OFFICE

1. Request shall be made to the DeKalb County Surveyor's Office.
2. Request shall be made on standard form only, completely filled out with:
 - a. Drain Name
 - b. Parcel number of property involved.
 - c. Project name (if none then put individual's name).
 - d. Name and address of owner and contractor.
 - e. Specifications of the outlet shall include size of the drain, length of the drain, gradient of the drain and calculations (if required). This office may require more details depending on the characteristics of the outlet.
 - f. Site plan showing the regulated drain, private drain location, size and type of drain material, point of connection, lot lines, buildings, physical features, easements/rights-of-way, and any other information required by the Surveyor's Office.
 - g. Copy of deed (if property had transferred in last 60 days).
3. The form must be signed by the property owner.



OUTLET CONNECTION REQUEST
DEKALB COUNTY SURVEYORS OFFICE
220 East Seventh Street, Suite 130
Auburn, Indiana 46706
260.925.2222 fax: 260.927.4746

Drain Name: _____

Project Name: _____

Parcel Number: _____

Project Location: _____

Owner:

Contractor / Installer:

Name: _____

Name: _____

Address: _____

Address: _____

Phone: (____) _____

Phone: (____) _____

E-mail: _____

E-Mail: _____

Purpose of Private Tile: _____

Size of Tile: _____ Type of Tile: _____ Length of Tile: _____

Number of Outlets: _____

Will private tile cross property not owned by applicant? _____

If yes, list parcel numbers, landowner name, and address of those properties that will be crossed:

I hereby request permission to outlet a private drain into the above mentioned regulated drain. The construction shall conform to the standards of the County Surveyor at the point of connection with the regulated drain. A location map of the drain is attached showing the location of the regulated drain, private drain, point of connection, lot lines, buildings, and other physical features, and platted easements and rights-of-way. This request is made per I.C. 36-9-27-17.

Applicant's Signature

Date

Contact the Surveyor's Office upon installation of the outlet connection for Final Inspection.

*****FOR OFFICE USE ONLY*****

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Permit#: _____ Issued By: _____ Issued Date: _____

Inspected By: _____ Inspection Date: _____

Date Received: _____ Received By: _____