



Vital Records Division ♦ 220 East 7th Street ♦ Auburn, IN 46706

Phone: (260) 925-2220 ♦ Fax: (260) 925-2090 ♦ www.co.dekalb.in.us

APPLICATION FOR DEATH RECORD

Certified Death Record (\$10 each)
(Stamped with Official Seal; Can be used for legal purposes)

Non-Certified Copy (\$1 each)
(Not stamped with Official Seal; Not for legal purposes)

of Copies: _____

of Copies: _____

PAYABLE BY: CASH* OR MONEY ORDER (NO PERSONAL CHECKS ACCEPTED)**

*****NOT RESPONSIBLE FOR CASH SENT IN MAIL IDENTIFICATION REQUIRED
(send copies if mailing in application)**

*Photo Copy of Driver's License or State I.D.
Identification requirements may be fulfilled by submitting one valid Primary Document or two valid
Secondary Documents. All documents must be current and valid;
expired documents are not acceptable.
Orders with NO ID will be returned*

Please provide the following information regarding the record you are seeking:

To request a copy (Certified or Non-Certified) of a death record, you must complete all items below AND show PHOTO ID.

NAME OF DECEASED _____

DATE OF DEATH _____ PLACE OF DEATH : DeKalb

PURPOSE FOR WHICH RECORD IS REQUESTED _____

YOUR RELATIONSHIP TO DECEASED _____

Printed Name of Requestor

Signature of Requestor
(acknowledging agreement with statements above)

Date

ADDRESS _____ PHONE: _____
(street) (city) (state) (zip)

*16-37-1-8 Indiana Vital Statistics laws clearly state that a local health officer may only issue a certified copy of a death record if he/she is satisfied that the applicant has a direct interest in the record. **Photo ID is required such as a driver's license or state ID.***

ID For Office Use Only

Vital Records
DeKalb County Department of Health